



AGENDA  
COUNCIL MEETING  
4040 S. BERKELEY LAKE RD.  
BERKELEY LAKE, GEORGIA 30096  
JUNE 19, 2025

7:00 PM Work Session  
8:00 PM Formal Session

*Citizens are encouraged to offer comments on issues of concern as agenda items are reached and at the end of the meeting for all other issues. Please limit citizen comments to 2 minutes. Longer citizen comments are welcome in writing and will be added to the official record of this meeting.*

**WORK SESSION**

**CALL TO ORDER**

**AGENDA**

**PUBLIC HEARING**

**CONSENT AGENDA**

- a) Minutes of May 15, 2025, Council Meeting
- b) Minutes of May 15, 2025, Council Work Session
- c) Financial Statements of April 2025 – Unaudited

**OLD BUSINESS**

- a) Proposal for Audio/Visual Upgrades to Council Chambers

**NEW BUSINESS**

- a) 2025 Stormwater Project: Engineer's Recommendation of Contract Award
- b) 0-25-258 – Zoning Ordinance Amendment, Sec. 78-111 – Walls and Fences
- c) Appointment of Council Member to Serve Unexpired Term of Rodney Hammond

**EXECUTIVE SESSION *(if needed)***

**CITIZEN COMMENTS**

**ADJOURNMENT**

Requests for reasonable accommodations required by individuals to fully participate in any open meeting, program, or activity of the City of Berkeley Lake government should be made at least five days prior to the event by contacting the ADA Coordinator at 770-368-9484.



**COUNCIL MEETING  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
DRAFT MINUTES  
MAY 15, 2025**

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#### **ATTENDANCE**

Mayor: Lois Salter

Council Members: Barbara Geier, Scott Lee, Chip McDaniel and Rebecca Spitler

City Officials: Leigh Threadgill - City Administrator, Dick Carothers – City Attorney

Members of the Public: 4

Members of the Press: 0

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#### **CALL TO ORDER**

Salter called the meeting to order at 8:00 PM. A quorum of council members was in attendance.

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#### **AGENDA**

Salter solicited a motion regarding the agenda.

**Spitler made a motion to accept the agenda as submitted. Geier seconded the motion. All council members were in favor and the motion passed.**

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#### **PUBLIC HEARING**

Salter noted that there were no public hearings.

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#### **CONSENT AGENDA**

Salter noted the following as items on the consent agenda and solicited a motion:

- a) Minutes of April 10 ,2025, Council Meeting
- b) Minutes April 10, 2025, Council Work Session
- c) Financial Statements of March 2025 – Unaudited

**Lee made a motion to approve all items on the consent agenda. McDaniel seconded the motion. All were in favor and the motion passed.**

## OLD BUSINESS

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Salter noted that there was no old business.

## NEW BUSINESS

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- a) Berkeley Lake Homeowner's Association – Proposal to temporarily lower lake level in January 2026

Threadgill: This proposal comes as a request from BLHA to do something similar to what was done 5 years ago in January 2021. Specifically, the request is to drop the lake by 6 feet beginning in early January and allow it to fill up naturally, which is expected to occur in April according to the proposal. The purpose of the lowering is to allow homeowners to perform maintenance on waterfront structures and for other maintenance purposes, such as debris removal.

**Geier made a motion to approve the BLHA proposal as presented for a single instance of lake lowering in January 2026. Lee seconded the motion. All council members were in favor and the motion passed.**

- b) Council Chambers Audio Visual Upgrades

Threadgill: This proposal comes to you at my request to upgrade the audio-visual capabilities of council chambers to provide better presentation opportunities to applicants, consultants and staff. This should reduce reliance on paper agenda packets, which benefits the environment and reduces staff time in packet assembly. Additionally, it would provide for uniform display of information to be seen by all in attendance for a better experience. After having discussed this in work session, there are some questions that still need to be addressed. At this point, it can be postponed until the June meeting.

**McDaniel made a motion to postpone the proposal for Council Room Presentation. Spitler seconded the motion. All council members were in favor and the motion passed.**

## PUBLIC COMMENTS

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Delicia Reynolds, 3685 North Berkeley Lake Road, stated she has been doing a lot of research about snags and stumps. There is no legal definition of a stump. Here are five definitions: the basal portion of a bodily part remaining after the rest is removed; the part of a plant, especially a tree, remaining attached to the root after the trunk is cut; any remaining part; one of the pointed rods stuck in the ground to form a cricket wicket; and a place or occasion for public speaking, such as a candidate on the stump. If you look at forestry definitions, it's a lot more specific, and she made an excerpt of a report from the US forest service, and offered to send a pdf of that. It defines a stump as a dead tree less than 4.5 feet in height. A standing snag is a dead tree greater or equal to 4.5 feet in height, and snags are beneficial to the environment. They provide homes for insects, birds, squirrels, chipmunks, all kinds of things. They should never be removed unless they pose a danger. They are very helpful to the

environment. 4.5 feet is a standard definition called breast height. DBH, or diameter at breast height, is a standard definition used in tree measurement. In fact, in Berkeley Lake's code Sec. 42-192 that very term is used and mentions 4.5 feet. She requests that council and staff use the more explicit definition the forestry service uses instead of an unknown vague description. If talking about trees, we should use a forestry definition and not something that could be used for a body part.

Salter thanked Reynolds and requested that she provide the written information by email.

#### **ADJOURNMENT**

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**There being no further business to discuss, Spitler moved to adjourn. Lee seconded the motion. All were in favor and the motion passed.**

Salter adjourned the meeting at 8:07 PM.

Submitted by:

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Leigh Threadgill, City Clerk



**COUNCIL WORK SESSION  
4040 SOUTH BERKELEY LAKE ROAD  
BERKELEY LAKE, GEORGIA 30096  
DRAFT MINUTES  
MAY 15, 2025**

**ATTENDANCE**

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Mayor: Lois Salter

Council Members: Barbara Geier, Scott Lee, Chip McDaniel and Rebecca Spitler

City Officials: Leigh Threadgill - City Administrator, Dick Carothers – City Attorney

Members of the Public: 4

Members of the Press: 0

**WORK SESSION**

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Salter reviewed the agenda with the council and solicited questions regarding the items for consideration.

The work session was adjourned.

Submitted by:

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Leigh Threadgill, City Clerk

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
100 100 General				
100.34 34 Charges for Services				
1000 1000 General Govt				
1300 1300 Planning and Development				
1390.2 1390.2 Variance Application	1,050.00	1,800.00	-750.00	58.33 %
<b>Total 1300 1300 Planning and Development</b>	<b>1,050.00</b>	<b>1,800.00</b>	<b>-750.00</b>	<b>58.33 %</b>
1910 Election Qualifying Fees		81.00	-81.00	
<b>Total 1000 1000 General Govt</b>	<b>1,050.00</b>	<b>1,881.00</b>	<b>-831.00</b>	<b>55.82 %</b>
<b>Total 100.34 34 Charges for Services</b>	<b>1,050.00</b>	<b>1,881.00</b>	<b>-831.00</b>	<b>55.82 %</b>
31 31 Taxes				
31.1000 1000 General Property Taxes				
31.1100 1100 Real Property Tax - Current		375,184.00	-375,184.00	
31.1110 1110 Public Utility		1,866.00	-1,866.00	
31.1200 1200 Real Property Tax - Prior Years	7,950.20		7,950.20	
31.1300 1300 Personal Property - Current Year		29,872.00	-29,872.00	
100.1300.31.1350 1350 Railroad Equipment		336.00	-336.00	
31.1310 1310 Motor Vehicle Ad Valorem Tax	180.71	522.00	-341.29	34.62 %
31.1315 1315 Motor Vehicle Title Tax	54,181.59	134,232.00	-80,050.41	40.36 %
<b>Total 31.1300 1300 Personal Property - Current Year</b>	<b>54,362.30</b>	<b>164,962.00</b>	<b>-110,599.70</b>	<b>32.95 %</b>
31.1400 1400 Personal Property - Prior Year	683.30		683.30	
31.1600 1600 Intangible/Transfer Tax	1,637.11	1,499.00	138.11	109.21 %
31.1700 1700 Franchise Tax				
31.1710 1710 Power	48,000.00	159,633.00	-111,633.00	30.07 %
31.1730 1730 Natural Gas	9,612.24	28,000.00	-18,387.76	34.33 %
31.1750 1750 Cable TV	2,345.15	28,994.00	-26,648.85	8.09 %
31.1760 1760 Telephone	9,411.58	12,212.00	-2,800.42	77.07 %
31.1790 1790 Solid Waste	6,229.10	17,696.00	-11,466.90	35.20 %
<b>Total 31.1700 1700 Franchise Tax</b>	<b>75,598.07</b>	<b>246,535.00</b>	<b>-170,936.93</b>	<b>30.66 %</b>
<b>Total 31.1000 1000 General Property Taxes</b>	<b>140,230.98</b>	<b>790,046.00</b>	<b>-649,815.02</b>	<b>17.75 %</b>
31.4000 4000 Selective Sales and Use Taxes				
31.4200 4200 Alcohol Excise Tax		29,510.00	-29,510.00	
4200A Alcohol Excise Beer/Wine	6,010.06		6,010.06	
4200B Alcohol Excise Spirits	3,310.88		3,310.88	
4300A Alcohol Excise 3% Mixed Drinks - Private Clubs	16.84		16.84	
<b>Total 31.4200 4200 Alcohol Excise Tax</b>	<b>9,337.78</b>	<b>29,510.00</b>	<b>-20,172.22</b>	<b>31.64 %</b>
31.4500 4500 Energy Excise Tax	359.39	1,160.00	-800.61	30.98 %
<b>Total 31.4000 4000 Selective Sales and Use Taxes</b>	<b>9,697.17</b>	<b>30,670.00</b>	<b>-20,972.83</b>	<b>31.62 %</b>
31.6000 6000 Business Taxes				
31.6100 6100 Occupation Tax	31,734.01	37,125.00	-5,390.99	85.48 %
31.6200 6200 Insurance Premium Tax		188,743.00	-188,743.00	

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
31.6300 6300 Financial Institution Taxes	38,372.00	40,157.00	-1,785.00	95.55 %
<b>Total 31.6000 6000 Business Taxes</b>	<b>70,106.01</b>	<b>266,025.00</b>	<b>-195,918.99</b>	<b>26.35 %</b>
31.9000 9000 Penalties and Interest on Delinquent Taxes	481.20		481.20	
<b>Total 31 31 Taxes</b>	<b>220,515.36</b>	<b>1,086,741.00</b>	<b>-866,225.64</b>	<b>20.29 %</b>
32 32 Licenses and Permits				
1000 Business Licenses				
1200 Occ Tax Cert App Fee	13,052.00	13,936.00	-884.00	93.66 %
1900 1900 Other				
Massage Therapy	2,000.00	2,000.00	0.00	100.00 %
<b>Total 1900 1900 Other</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100.00 %</b>
32.1100 1100 Alcoholic Beverages	12,500.00	15,000.00	-2,500.00	83.33 %
32.1220 1220 Insurance Licenses	6,600.00	7,600.00	-1,000.00	86.84 %
<b>Total 1000 Business Licenses</b>	<b>34,152.00</b>	<b>38,536.00</b>	<b>-4,384.00</b>	<b>88.62 %</b>
2000 Non-business Licenses and Permits				
2200 Building and Signs	11,133.60	16,000.00	-4,866.40	69.59 %
2990 Other				
Land Disturbance Permit	200.00		200.00	
ROW Use Permits		200.00	-200.00	
Temporary Sign Permits	25.00	50.00	-25.00	50.00 %
<b>Total 2990 Other</b>	<b>225.00</b>	<b>250.00</b>	<b>-25.00</b>	<b>90.00 %</b>
<b>Total 2000 Non-business Licenses and Permits</b>	<b>11,358.60</b>	<b>16,250.00</b>	<b>-4,891.40</b>	<b>69.90 %</b>
32.3000 3000 Regulatory Fees				
32.3100 3100 Regulatory Fees - City Inspector	16,700.40	24,000.00	-7,299.60	69.59 %
<b>Total 32.3000 3000 Regulatory Fees</b>	<b>16,700.40</b>	<b>24,000.00</b>	<b>-7,299.60</b>	<b>69.59 %</b>
32.4000 4000 Penalties and Interest on Delinquent Licenses and Permits				
4200 Building and Sign Permit Penalty	375.50		375.50	
<b>Total 32.4000 4000 Penalties and Interest on Delinquent Licenses and Permits</b>	<b>375.50</b>		<b>375.50</b>	
<b>Total 32 32 Licenses and Permits</b>	<b>62,586.50</b>	<b>78,786.00</b>	<b>-16,199.50</b>	<b>79.44 %</b>
33 33 Intergovernmental Revenues				
4000 4000 State Grants	30,434.64	24,491.00	5,943.64	124.27 %
6000 6000 County Grants				
Federal Grant		0.00	0.00	
<b>Total 6000 6000 County Grants</b>		<b>0.00</b>	<b>0.00</b>	
<b>Total 33 33 Intergovernmental Revenues</b>	<b>30,434.64</b>	<b>24,491.00</b>	<b>5,943.64</b>	<b>124.27 %</b>
36 36 Investment Income				
1000 Interest	61,837.49	80,002.00	-18,164.51	77.29 %
<b>Total 36 36 Investment Income</b>	<b>61,837.49</b>	<b>80,002.00</b>	<b>-18,164.51</b>	<b>77.29 %</b>
38 38 Miscellaneous Revenue		300.00	-300.00	
38.1000 1000 Rents	100.00	100.00	0.00	100.00 %

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
38.9000 9000 Other	1,824.00		1,824.00	
<b>Total 38 38 Miscellaneous Revenue</b>	<b>1,924.00</b>	<b>400.00</b>	<b>1,524.00</b>	<b>481.00 %</b>
<b>Total 100 100 General</b>	<b>378,347.99</b>	<b>1,272,301.00</b>	<b>-893,953.01</b>	<b>29.74 %</b>
320 320 SPLOST Income				
200.31 31 Taxes				
31.3200 3200 SPLOST SPLOST 2023	160,226.14	492,106.00	-331,879.86	32.56 %
<b>Total 31.3200 3200 SPLOST</b>	<b>160,226.14</b>	<b>492,106.00</b>	<b>-331,879.86</b>	<b>32.56 %</b>
<b>Total 200.31 31 Taxes</b>	<b>160,226.14</b>	<b>492,106.00</b>	<b>-331,879.86</b>	<b>32.56 %</b>
200.36 36 Investment Income				
36.1000 1000 SPLOST Interest Revenues	6,907.27	12,000.00	-5,092.73	57.56 %
<b>Total 200.36 36 Investment Income</b>	<b>6,907.27</b>	<b>12,000.00</b>	<b>-5,092.73</b>	<b>57.56 %</b>
38 Miscellaneous Income				
9500 Budgeted SPLOST Fund Balance		1,391,546.00	-1,391,546.00	
<b>Total 38 Miscellaneous Income</b>		<b>1,391,546.00</b>	<b>-1,391,546.00</b>	
<b>Total 320 320 SPLOST Income</b>	<b>167,133.41</b>	<b>1,895,652.00</b>	<b>-1,728,518.59</b>	<b>8.82 %</b>
<b>Total Income</b>	<b>\$545,481.40</b>	<b>\$3,167,953.00</b>	<b>\$ - 2,622,471.60</b>	<b>17.22 %</b>
<b>GROSS PROFIT</b>	<b>\$545,481.40</b>	<b>\$3,167,953.00</b>	<b>\$ - 2,622,471.60</b>	<b>17.22 %</b>
Expenses				
1 Gen Govt				
1110 Legislative				
1110.51 Salaries & Benefits				
1110.51.1000 Council Members	750.00	3,600.00	-2,850.00	20.83 %
1110.51.1000 Mayor Pro Tem	300.00	1,200.00	-900.00	25.00 %
1110.51.2200 FICA/Medicare	80.32	367.00	-286.68	21.89 %
<b>Total 1110.51 Salaries &amp; Benefits</b>	<b>1,130.32</b>	<b>5,167.00</b>	<b>-4,036.68</b>	<b>21.88 %</b>
1110.52 Purchased/Contracted Services				
1110.52.1200 Professional Services				
Code Publishing	1,200.83	2,725.00	-1,524.17	44.07 %
Minutes Web Hosting	1,158.00	1,660.00	-502.00	69.76 %
<b>Total 1110.52.1200 Professional Services</b>	<b>2,358.83</b>	<b>4,385.00</b>	<b>-2,026.17</b>	<b>53.79 %</b>
<b>Total 1110.52 Purchased/Contracted Services</b>	<b>2,358.83</b>	<b>4,385.00</b>	<b>-2,026.17</b>	<b>53.79 %</b>
<b>Total 1110 Legislative</b>	<b>3,489.15</b>	<b>9,552.00</b>	<b>-6,062.85</b>	<b>36.53 %</b>
1300 Executive				
1310.51 Salaries & Benefits				
1310.51.1100 Mayor	1,250.01	5,004.00	-3,753.99	24.98 %
1310.51.2200 FICA/Medicare	95.63	383.00	-287.37	24.97 %
<b>Total 1310.51 Salaries &amp; Benefits</b>	<b>1,345.64</b>	<b>5,387.00</b>	<b>-4,041.36</b>	<b>24.98 %</b>

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1310.52.3500 Travel		283.00	-283.00	
1320.51 Salaries & Benefits				
1320.51.1100 Management	49,826.91	170,835.00	-121,008.09	29.17 %
1320.51.2200 FICA/Medicare	4,318.57	14,315.00	-9,996.43	30.17 %
1320.51.2400 401a Contributions	9,965.34	34,167.00	-24,201.66	29.17 %
1320.51.2700 Workers' Comp	2,027.00	1,358.00	669.00	149.26 %
1320.51.2900 Other Benefits				
BYO Benefits	2,625.00	9,000.00	-6,375.00	29.17 %
Longevity Plan	4,000.00	4,000.00	0.00	100.00 %
PTO Accrual	249.84	3,285.00	-3,035.16	7.61 %
PTO Repurchase		3,285.00	-3,285.00	
<b>Total 1320.51.2900 Other Benefits</b>	<b>6,874.84</b>	<b>19,570.00</b>	<b>-12,695.16</b>	<b>35.13 %</b>
<b>Total 1320.51 Salaries &amp; Benefits</b>	<b>73,012.66</b>	<b>240,245.00</b>	<b>-167,232.34</b>	<b>30.39 %</b>
<b>Total 1300 Executive</b>	<b>74,358.30</b>	<b>245,915.00</b>	<b>-171,556.70</b>	<b>30.24 %</b>
1400 Elections				
1400.51 Salaries & Benefits				
1400.51.1200 Temporary Employees		3,738.00	-3,738.00	
1400.51.2200 FICA/Medicare		286.00	-286.00	
<b>Total 1400.51 Salaries &amp; Benefits</b>		<b>4,024.00</b>	<b>-4,024.00</b>	
1400.52 Purchased/Contracted Services				
1400.52.3300 Advertising	60.00	300.00	-240.00	20.00 %
1400.52.3400 Printing & Binding	223.65	1,000.00	-776.35	22.37 %
1400.52.3700 Education/Training	900.00	1,250.00	-350.00	72.00 %
<b>Total 1400.52 Purchased/Contracted Services</b>	<b>1,183.65</b>	<b>2,550.00</b>	<b>-1,366.35</b>	<b>46.42 %</b>
1400.53 Supplies				
1400.53.1100 Supplies		700.00	-700.00	
1400.53.1300 Food - Elections		500.00	-500.00	
<b>Total 1400.53 Supplies</b>		<b>1,200.00</b>	<b>-1,200.00</b>	
<b>Total 1400 Elections</b>	<b>1,183.65</b>	<b>7,774.00</b>	<b>-6,590.35</b>	<b>15.23 %</b>
1500 General Administration				
1500.52 Purchased/Contracted Services				
1.52A08 1500.52.3500 Travel	20.72	2,815.00	-2,794.28	0.74 %
1500.52.1200 Professional Services	1,782.33	82,000.00	-80,217.67	2.17 %
1500.52.2200 Copier Maintenance	803.38	1,484.00	-680.62	54.14 %
1500.52.3200 Communications				
High Speed Data	904.42	2,079.00	-1,174.58	43.50 %
Landlines	1,174.74	3,654.00	-2,479.26	32.15 %
Mayor's Message	134.40	403.00	-268.60	33.35 %
Mobile	151.32	594.00	-442.68	25.47 %
Postage	456.36	693.00	-236.64	65.85 %
Teleconferencing Services		200.00	-200.00	

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Website		306.00	-306.00	
<b>Total 1500.52.3200 Communications</b>	<b>2,821.24</b>	<b>7,929.00</b>	<b>-5,107.76</b>	<b>35.58 %</b>
1500.52.3300 Advertising	1,247.00	375.00	872.00	332.53 %
1500.52.3400 Printing & Binding	399.00	1,950.00	-1,551.00	20.46 %
1500.52.3600 Dues and Fees	4,388.88	7,854.00	-3,465.12	55.88 %
1500.52.3700 Education and Training	150.00	3,706.00	-3,556.00	4.05 %
<b>Total 1500.52 Purchased/Contracted Services</b>	<b>11,612.55</b>	<b>108,113.00</b>	<b>-96,500.45</b>	<b>10.74 %</b>
1500.53 Supplies				
1500.53.1100 Supplies - General	1,077.79	13,000.00	-11,922.21	8.29 %
1500.53.1200 Utilities				
1500.53.1210 Water	119.53	1,483.00	-1,363.47	8.06 %
1500.53.1230 Electricity	4,842.13	12,360.00	-7,517.87	39.18 %
<b>Total 1500.53.1200 Utilities</b>	<b>4,961.66</b>	<b>13,843.00</b>	<b>-8,881.34</b>	<b>35.84 %</b>
1500.53.1300 Food - Govt Activities	151.90	600.00	-448.10	25.32 %
<b>Total 1500.53 Supplies</b>	<b>6,191.35</b>	<b>27,443.00</b>	<b>-21,251.65</b>	<b>22.56 %</b>
1500.57 Other Costs				
1500.57.9000 Contingencies		1,500.00	-1,500.00	
<b>Total 1500.57 Other Costs</b>		<b>1,500.00</b>	<b>-1,500.00</b>	
1510 Financial Administration				
1510.51 Salaries & Benefits				
1510.51 1100 Treasurer	300.00	1,200.00	-900.00	25.00 %
1510.51.2200 FICA/Medicare	22.95	92.00	-69.05	24.95 %
<b>Total 1510.51 Salaries &amp; Benefits</b>	<b>322.95</b>	<b>1,292.00</b>	<b>-969.05</b>	<b>25.00 %</b>
1510.52 Purchased/Contracted Services				
1510.52.1200 Accounting Hosting	940.00	2,961.00	-2,021.00	31.75 %
1510.52.1200 Financial Audit	500.00	17,510.00	-17,010.00	2.86 %
1510.52.1200 Payroll Processing	586.00	2,432.00	-1,846.00	24.10 %
1510.52.3300 Advertising		1,350.00	-1,350.00	
1510.52.3600 Bank Fees	94.00	350.00	-256.00	26.86 %
1510.52.3600 Bill Pay Services	25.00	90.00	-65.00	27.78 %
<b>Total 1510.52 Purchased/Contracted Services</b>	<b>2,145.00</b>	<b>24,693.00</b>	<b>-22,548.00</b>	<b>8.69 %</b>
1510.57 Other Costs				
1510.57.2000 Intergovernmental Expenditures		2,724.00	-2,724.00	
<b>Total 1510.57 Other Costs</b>		<b>2,724.00</b>	<b>-2,724.00</b>	
<b>Total 1510 Financial Administration</b>	<b>2,467.95</b>	<b>28,709.00</b>	<b>-26,241.05</b>	<b>8.60 %</b>
1530 Law				
1530.52 Purchased/Contracted Services				
1530.52.1200 City Attorney	5,267.50	49,400.00	-44,132.50	10.66 %
<b>Total 1530.52 Purchased/Contracted Services</b>	<b>5,267.50</b>	<b>49,400.00</b>	<b>-44,132.50</b>	<b>10.66 %</b>
<b>Total 1530 Law</b>	<b>5,267.50</b>	<b>49,400.00</b>	<b>-44,132.50</b>	<b>10.66 %</b>

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1535 Data Processing/MIS				
1535.52.1200 Professional Services				
Other		960.00	-960.00	
SAVE System Fees		360.00	-360.00	
Software Support	12,924.36	20,741.00	-7,816.64	62.31 %
<b>Total 1535.52.1200 Professional Services</b>	<b>12,924.36</b>	<b>22,061.00</b>	<b>-9,136.64</b>	<b>58.58 %</b>
<b>Total 1535 Data Processing/MIS</b>	<b>12,924.36</b>	<b>22,061.00</b>	<b>-9,136.64</b>	<b>58.58 %</b>
1540 Human Resources				
1540.52 Purchased Services				
1540.52.1200 Professional Services	193.00	300.00	-107.00	64.33 %
<b>Total 1540.52 Purchased Services</b>	<b>193.00</b>	<b>300.00</b>	<b>-107.00</b>	<b>64.33 %</b>
<b>Total 1540 Human Resources</b>	<b>193.00</b>	<b>300.00</b>	<b>-107.00</b>	<b>64.33 %</b>
1555.52.3100 Insurance				
Property & Liability	11,110.00	14,025.00	-2,915.00	79.22 %
<b>Total 1555.52.3100 Insurance</b>	<b>11,110.00</b>	<b>14,025.00</b>	<b>-2,915.00</b>	<b>79.22 %</b>
1565.52 Purchased/Contracted Services				
1565.52.2130 Custodial Services	789.75	2,457.00	-1,667.25	32.14 %
1565.52.2200 Repairs and Maintenance				
Building Maintenance	1,647.20	3,500.00	-1,852.80	47.06 %
Fire/Life Safety Monitoring	420.00	441.00	-21.00	95.24 %
HVAC		1,167.00	-1,167.00	
Misc Repair & Maintenance	480.00	355.00	125.00	135.21 %
Pest/Termite Control	495.00	810.00	-315.00	61.11 %
Security Monitoring	227.00	386.00	-159.00	58.81 %
<b>Total 1565.52.2200 Repairs and Maintenance</b>	<b>3,269.20</b>	<b>6,659.00</b>	<b>-3,389.80</b>	<b>49.09 %</b>
<b>Total 1565.52 Purchased/Contracted Services</b>	<b>4,058.95</b>	<b>9,116.00</b>	<b>-5,057.05</b>	<b>44.53 %</b>
1590.51 Salaries & Benefits				
1590.51.1100 Customer Service	15,578.60	53,988.00	-38,409.40	28.86 %
1590.51.2200 FICA/Medicare	1,392.58	4,898.00	-3,505.42	28.43 %
1590.51.2400 401a Contributions	3,115.74	10,798.00	-7,682.26	28.85 %
1590.51.2700 Workers' Comp	304.00	275.00	29.00	110.55 %
1590.51.2900 Other Benefits				
BYO Benefits	2,625.00	9,000.00	-6,375.00	29.17 %
PTO Accrual	227.76	1,038.00	-810.24	21.94 %
PTO Repurchase		1,038.00	-1,038.00	
<b>Total 1590.51.2900 Other Benefits</b>	<b>2,852.76</b>	<b>11,076.00</b>	<b>-8,223.24</b>	<b>25.76 %</b>
<b>Total 1590.51 Salaries &amp; Benefits</b>	<b>23,243.68</b>	<b>81,035.00</b>	<b>-57,791.32</b>	<b>28.68 %</b>
<b>Total 1500 General Administration</b>	<b>77,069.34</b>	<b>341,702.00</b>	<b>-264,632.66</b>	<b>22.55 %</b>
<b>Total 1 Gen Govt</b>	<b>156,100.44</b>	<b>604,943.00</b>	<b>-448,842.56</b>	<b>25.80 %</b>
2 Judicial				

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
2650 Municipal Court				
2650.52 Purchased/Contracted Services				
2650.52.1200 Courtroom Security		880.00	-880.00	
2650.52.1200 Interpreter/Indigent Defense		500.00	-500.00	
2650.52.1200 Professional Services - Judge		1,050.00	-1,050.00	
2650.52.1200 Professional Services - Solicitor	140.00	5,459.00	-5,319.00	2.56 %
2650.52.3600 Dues and Fees - Mandated GA HB1EX		300.00	-300.00	
2650.52.3700 Education and Training		250.00	-250.00	
<b>Total 2650.52 Purchased/Contracted Services</b>	<b>140.00</b>	<b>8,439.00</b>	<b>-8,299.00</b>	<b>1.66 %</b>
2650.57 Other Costs				
2650.57.9000 Contingency		1,000.00	-1,000.00	
<b>Total 2650.57 Other Costs</b>		<b>1,000.00</b>	<b>-1,000.00</b>	
<b>Total 2650 Municipal Court</b>	<b>140.00</b>	<b>9,439.00</b>	<b>-9,299.00</b>	<b>1.48 %</b>
<b>Total 2 Judicial</b>	<b>140.00</b>	<b>9,439.00</b>	<b>-9,299.00</b>	<b>1.48 %</b>
230 ARP Act Expenses 230				
230.4320.52.2200 Remedial-Stormwater		0.00	0.00	
<b>Total 230 ARP Act Expenses 230</b>		<b>0.00</b>	<b>0.00</b>	
3 Public Safety				
3900.51 Salaries & Benefits				
3900.51.1100 City Marshal FT	15,140.16	52,416.00	-37,275.84	28.88 %
3900.51.1100 City Marshal PT	13,203.95	45,793.00	-32,589.05	28.83 %
3900.51.2000 Benefits				
3900.51.2200 FICA/Medicare	2,369.14	8,279.00	-5,909.86	28.62 %
3900.51.2400 401a Contributions	3,028.04	10,483.00	-7,454.96	28.89 %
3900.51.2700 Workers Comp	1,169.00	3,238.00	-2,069.00	36.10 %
3900.51.2900 Other Benefits				
BYO Benefits	2,625.00	9,000.00	-6,375.00	29.17 %
PTO Accrual	682.20	1,008.00	-325.80	67.68 %
PTO Repurchase		1,008.00	-1,008.00	
<b>Total 3900.51.2900 Other Benefits</b>	<b>3,307.20</b>	<b>11,016.00</b>	<b>-7,708.80</b>	<b>30.02 %</b>
<b>Total 3900.51.2000 Benefits</b>	<b>9,873.38</b>	<b>33,016.00</b>	<b>-23,142.62</b>	<b>29.90 %</b>
<b>Total 3900.51 Salaries &amp; Benefits</b>	<b>38,217.49</b>	<b>131,225.00</b>	<b>-93,007.51</b>	<b>29.12 %</b>
3900.52 3900.52 Purchased Services				
3900.52.2200 Supplementary Security		5,000.00	-5,000.00	
3900.52.2200 Vehicle Maintenance & Service	2,075.98	2,519.00	-443.02	82.41 %
3900.52.3100 Vehicle Insurance	1,565.00	1,736.00	-171.00	90.15 %
3900.52.3200 Communications	38.01		38.01	
Mobile Communications	549.10	2,085.00	-1,535.90	26.34 %
Postage	276.55	412.00	-135.45	67.12 %
<b>Total 3900.52.3200 Communications</b>	<b>863.66</b>	<b>2,497.00</b>	<b>-1,633.34</b>	<b>34.59 %</b>
3900.52.3500 Travel		156.00	-156.00	

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
3900.52.3700 Education and Training		1,500.00	-1,500.00	
<b>Total 3900.52 3900.52 Purchased Services</b>	<b>4,504.64</b>	<b>13,408.00</b>	<b>-8,903.36</b>	<b>33.60 %</b>
3900.53 Supplies				
3900.53.1230 PS Electricity	172.98	592.00	-419.02	29.22 %
3900.53.1270 Fuel	629.00	4,788.00	-4,159.00	13.14 %
Supplies - General Pub Saf		750.00	-750.00	
Uniforms		0.00	0.00	
<b>Total 3900.53 Supplies</b>	<b>801.98</b>	<b>6,130.00</b>	<b>-5,328.02</b>	<b>13.08 %</b>
3900.57 Other Costs				
3900.57.9000 Contingency		5,371.00	-5,371.00	
<b>Total 3900.57 Other Costs</b>		<b>5,371.00</b>	<b>-5,371.00</b>	
3960 Flood Control				
3960.52 Purchased Services				
3960.52.1200 Inspection/Reporting - Dam		2,884.00	-2,884.00	
3960.52.2200 Repairs & Maintenance - Dam				
RSM - Mowing		4,350.00	-4,350.00	
Spillway Maintenance		1,150.00	-1,150.00	
Surface Care		3,900.00	-3,900.00	
<b>Total 3960.52.2200 Repairs &amp; Maintenance - Dam</b>		<b>9,400.00</b>	<b>-9,400.00</b>	
3960.52.3700 Education/Training		550.00	-550.00	
<b>Total 3960.52 Purchased Services</b>		<b>12,834.00</b>	<b>-12,834.00</b>	
3960.57 Other Costs				
3960.57.9000 Contingency		3,000.00	-3,000.00	
<b>Total 3960.57 Other Costs</b>		<b>3,000.00</b>	<b>-3,000.00</b>	
<b>Total 3960 Flood Control</b>		<b>15,834.00</b>	<b>-15,834.00</b>	
<b>Total 3 Public Safety</b>	<b>43,524.11</b>	<b>171,968.00</b>	<b>-128,443.89</b>	<b>25.31 %</b>
4 Public Works				
4200 Streets				
4200.52 Purchased Services				
4200.52.1200 Engineering Services	250.00	2,000.00	-1,750.00	12.50 %
4200.52.1300 Winter Weather Road Treatment		960.00	-960.00	
4200.52.2200 Maintenance - Right of Way				
RSM	411.40	11,455.00	-11,043.60	3.59 %
Semi-Annual Cleanup	5,350.00	5,000.00	350.00	107.00 %
<b>Total 4200.52.2200 Maintenance - Right of Way</b>	<b>5,761.40</b>	<b>16,455.00</b>	<b>-10,693.60</b>	<b>35.01 %</b>
4200.52.2200 Street Maintenance		25,491.00	-25,491.00	
4200.52.2200 Tree Maintenance	3,890.00	8,000.00	-4,110.00	48.63 %
<b>Total 4200.52 Purchased Services</b>	<b>9,901.40</b>	<b>52,906.00</b>	<b>-43,004.60</b>	<b>18.72 %</b>
4200.53.1700 Public Works - Supplies				
Other		1,800.00	-1,800.00	

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 4200.53.1700 Public Works - Supplies</b>		<b>1,800.00</b>	<b>-1,800.00</b>	
4200.57 Other Costs				
4200.57.9000 Contingency		3,000.00	-3,000.00	
<b>Total 4200.57 Other Costs</b>		<b>3,000.00</b>	<b>-3,000.00</b>	
4260.53.1230 Street lights	17,321.60	51,305.00	-33,983.40	33.76 %
<b>Total 4200 Streets</b>	<b>27,223.00</b>	<b>109,011.00</b>	<b>-81,788.00</b>	<b>24.97 %</b>
4320 Storm Drainage				
4320.52 Purchased/Contracted Services				
4320.52.1200 Professional Services	5,354.05	15,000.00	-9,645.95	35.69 %
4320.52.2200 Maintenance - Storm Drainage				
Inspections	9,436.25	14,950.00	-5,513.75	63.12 %
MS4 Permit Reporting		5,000.00	-5,000.00	
Regular Maintenance		1,430.00	-1,430.00	
Remedial Work	275.00	20,000.00	-19,725.00	1.38 %
<b>Total 4320.52.2200 Maintenance - Storm Drainage</b>	<b>9,711.25</b>	<b>41,380.00</b>	<b>-31,668.75</b>	<b>23.47 %</b>
4320.52.3700 Education/Training	279.00	850.00	-571.00	32.82 %
<b>Total 4320.52 Purchased/Contracted Services</b>	<b>15,344.30</b>	<b>57,230.00</b>	<b>-41,885.70</b>	<b>26.81 %</b>
4320.57 Other Costs				
4320.57.9000 Contingency		3,999.00	-3,999.00	
<b>Total 4320.57 Other Costs</b>		<b>3,999.00</b>	<b>-3,999.00</b>	
<b>Total 4320 Storm Drainage</b>	<b>15,344.30</b>	<b>61,229.00</b>	<b>-45,884.70</b>	<b>25.06 %</b>
<b>Total 4 Public Works</b>	<b>42,567.30</b>	<b>170,240.00</b>	<b>-127,672.70</b>	<b>25.00 %</b>
6 Culture and Recreation				
6100.53.1100 Supplies - Rec				
Arbor Day	680.00	500.00	180.00	136.00 %
Citizen Directories		589.00	-589.00	
Earth Day	1,356.66	1,391.00	-34.34	97.53 %
Food Drive Materials		0.00	0.00	
Independence Day		350.00	-350.00	
Memorial Day		150.00	-150.00	
Other		475.00	-475.00	
Park		1,500.00	-1,500.00	
Veterans Day		150.00	-150.00	
<b>Total 6100.53.1100 Supplies - Rec</b>	<b>2,036.66</b>	<b>5,105.00</b>	<b>-3,068.34</b>	<b>39.90 %</b>
6200.52.2200 Maint - Greenspace		2,500.00	-2,500.00	
6220.52.2200 Maint - Park	1,522.40	14,385.00	-12,862.60	10.58 %
<b>Total 6 Culture and Recreation</b>	<b>3,559.06</b>	<b>21,990.00</b>	<b>-18,430.94</b>	<b>16.18 %</b>
7 Housing and Development				
7200 Protective Inspection				
7200.52.1200 Professional Services	16,700.40	24,000.00	-7,299.60	69.59 %

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 7200 Protective Inspection</b>	<b>16,700.40</b>	<b>24,000.00</b>	<b>-7,299.60</b>	<b>69.59 %</b>
7400 Planning & Zoning				
7400.51 Salaries & Benefits				
7400.51.1100 Planning		71,515.00	-71,515.00	
7400.51.1100 PZ Comm Chair	300.00	1,200.00	-900.00	25.00 %
7400.51.1100 PZ Comm Honorarium		1,680.00	-1,680.00	
7400.51.2200 FICA/Medicare	22.95	6,357.00	-6,334.05	0.36 %
7400.51.2400 401a Contributions		14,303.00	-14,303.00	
7400.51.2700 Workers' Comp		351.00	-351.00	0.00 %
7400.51.2900 Other Benefits				
BYO Benefits		9,000.00	-9,000.00	
PTO Accrual		1,377.00	-1,377.00	
PTO Repurchase		1,375.00	-1,375.00	
<b>Total 7400.51.2900 Other Benefits</b>		<b>11,752.00</b>	<b>-11,752.00</b>	
<b>Total 7400.51 Salaries &amp; Benefits</b>	<b>322.95</b>	<b>107,158.00</b>	<b>-106,835.05</b>	<b>0.30 %</b>
7400.52 Purchased/Contracted Services				
7400.52.1200 Professional Services	6,066.25	100,000.00	-93,933.75	6.07 %
7400.52.3200 Communications		55.00	-55.00	
7400.52.3300 Advertising	90.00	360.00	-270.00	25.00 %
7400.52.3400 Printing and Binding		900.00	-900.00	
7400.52.3500 Travel		205.00	-205.00	
7400.52.3600 Dues and Fees		150.00	-150.00	
7400.52.3700 Education/Training		750.00	-750.00	
<b>Total 7400.52 Purchased/Contracted Services</b>	<b>6,156.25</b>	<b>102,420.00</b>	<b>-96,263.75</b>	<b>6.01 %</b>
7400.57 Other Costs				
7400.57.9000 Contingency		5,000.00	-5,000.00	
<b>Total 7400.57 Other Costs</b>		<b>5,000.00</b>	<b>-5,000.00</b>	
<b>Total 7400 Planning &amp; Zoning</b>	<b>6,479.20</b>	<b>214,578.00</b>	<b>-208,098.80</b>	<b>3.02 %</b>
<b>Total 7 Housing and Development</b>	<b>23,179.60</b>	<b>238,578.00</b>	<b>-215,398.40</b>	<b>9.72 %</b>
9000.61.1100 Xfer Out - Reserve Fund		55,142.00	-55,142.00	
SPLOST Expenses				
320.1565.54.1300 Capital Outlay - Admin Facilities				
2014 SPLOST Admin Fac	1,580.00	2,567.00	-987.00	61.55 %
2017 SPLOST Admin Fac		322,373.00	-322,373.00	
2023 SPLOST Admin Fac		33,871.00	-33,871.00	
<b>Total 320.1565.54.1300 Capital Outlay - Admin Facilities</b>	<b>1,580.00</b>	<b>358,811.00</b>	<b>-357,231.00</b>	<b>0.44 %</b>
320.3900.54.2200 Capital Outlay - Public Safety				
2017 SPLOST Pub Safe		75,761.00	-75,761.00	
2023 SPLOST Pub Safe		81,283.00	-81,283.00	
<b>Total 320.3900.54.2200 Capital Outlay - Public Safety</b>		<b>157,044.00</b>	<b>-157,044.00</b>	
320.4200 Public Works - SPLOST				

# City of Berkeley Lake

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

January - April, 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
320.4200.52.2200 SPLOST Maintenance - Streets				
2017 SPLOST Streets	9,960.00	128,193.00	-118,233.00	7.77 %
2023 SPLOST Streets		1,205,736.00	-1,205,736.00	
<b>Total 320.4200.52.2200 SPLOST Maintenance - Streets</b>	<b>9,960.00</b>	<b>1,333,929.00</b>	<b>-1,323,969.00</b>	<b>0.75 %</b>
<b>Total 320.4200 Public Works - SPLOST</b>	<b>9,960.00</b>	<b>1,333,929.00</b>	<b>-1,323,969.00</b>	<b>0.75 %</b>
320.6220.54.1200 Capital Outlay - Culture and Rec				
2023 SPLOST Parks		33,869.00	-33,869.00	
<b>Total 320.6220.54.1200 Capital Outlay - Culture and Rec</b>		<b>33,869.00</b>	<b>-33,869.00</b>	
9000.61.1320 Xfer Out - SPLOST Reserve Fund		12,000.00	-12,000.00	
<b>Total SPLOST Expenses</b>	<b>11,540.00</b>	<b>1,895,653.00</b>	<b>-1,884,113.00</b>	<b>0.61 %</b>
<b>Total Expenses</b>	<b>\$280,610.51</b>	<b>\$3,167,953.00</b>	<b>\$ - 2,887,342.49</b>	<b>8.86 %</b>
NET OPERATING INCOME	<b>\$264,870.89</b>	<b>\$0.00</b>	<b>\$264,870.89</b>	<b>0.00%</b>
NET INCOME	<b>\$264,870.89</b>	<b>\$0.00</b>	<b>\$264,870.89</b>	<b>0.00%</b>

# City of Berkeley Lake

## Income & Expense

April 2025

	TOTAL
Income	
100 100 General	
31 31 Taxes	
31.1000 1000 General Property Taxes	
31.1200 1200 Real Property Tax - Prior Years	2,923.87
31.1300 1300 Personal Property - Current Year	
31.1310 1310 Motor Vehicle Ad Valorem Tax	15.95
31.1315 1315 Motor Vehicle Title Tax	18,376.87
<b>Total 31.1300 1300 Personal Property - Current Year</b>	<b>18,392.82</b>
31.1400 1400 Personal Property - Prior Year	419.69
31.1600 1600 Intangible/Transfer Tax	633.76
31.1700 1700 Franchise Tax	
31.1710 1710 Power	12,000.00
31.1750 1750 Cable TV	1,136.51
31.1760 1760 Telephone	217.40
<b>Total 31.1700 1700 Franchise Tax</b>	<b>13,353.91</b>
<b>Total 31.1000 1000 General Property Taxes</b>	<b>35,724.05</b>
31.4000 4000 Selective Sales and Use Taxes	
31.4200 4200 Alcohol Excise Tax	
4200A Alcohol Excise Beer/Wine	1,765.05
4200B Alcohol Excise Spirits	1,055.02
<b>Total 31.4200 4200 Alcohol Excise Tax</b>	<b>2,820.07</b>
<b>Total 31.4000 4000 Selective Sales and Use Taxes</b>	<b>2,820.07</b>
31.9000 9000 Penalties and Interest on Delinquent Taxes	297.36
<b>Total 31 31 Taxes</b>	<b>38,841.48</b>
32 32 Licenses and Permits	
1000 Business Licenses	
1200 Occ Tax Cert App Fee	364.00
<b>Total 1000 Business Licenses</b>	<b>364.00</b>
2000 Non-business Licenses and Permits	
2200 Building and Signs	246.00
2990 Other	
Land Disturbance Permit	200.00
<b>Total 2990 Other</b>	<b>200.00</b>
<b>Total 2000 Non-business Licenses and Permits</b>	<b>446.00</b>
32.3000 3000 Regulatory Fees	
32.3100 3100 Regulatory Fees - City Inspector	369.00
<b>Total 32.3000 3000 Regulatory Fees</b>	<b>369.00</b>
<b>Total 32 32 Licenses and Permits</b>	<b>1,179.00</b>

# City of Berkeley Lake

## Income & Expense

April 2025

	TOTAL
33 33 Intergovernmental Revenues	
4000 4000 State Grants	30,434.64
<b>Total 33 33 Intergovernmental Revenues</b>	<b>30,434.64</b>
36 36 Investment Income	
1000 Interest	14,641.49
<b>Total 36 36 Investment Income</b>	<b>14,641.49</b>
38 38 Miscellaneous Revenue	
38.1000 1000 Rents	100.00
<b>Total 38 38 Miscellaneous Revenue</b>	<b>100.00</b>
<b>Total 100 100 General</b>	<b>85,196.61</b>
320 320 SPLOST Income	
200.31 31 Taxes	
31.3200 3200 SPLOST	
SPLOST 2023	40,525.63
<b>Total 31.3200 3200 SPLOST</b>	<b>40,525.63</b>
<b>Total 200.31 31 Taxes</b>	<b>40,525.63</b>
200.36 36 Investment Income	
36.1000 1000 SPLOST Interest Revenues	1,800.35
<b>Total 200.36 36 Investment Income</b>	<b>1,800.35</b>
<b>Total 320 320 SPLOST Income</b>	<b>42,325.98</b>
<b>Total Income</b>	<b>\$127,522.59</b>
<b>GROSS PROFIT</b>	<b>\$127,522.59</b>
Expenses	
1 Gen Govt	
1110 Legislative	
1110.51 Salaries & Benefits	
1110.51.1000 Council Members	300.00
1110.51.1000 Mayor Pro Tem	100.00
1110.51.2200 FICA/Medicare	30.58
<b>Total 1110.51 Salaries &amp; Benefits</b>	<b>430.58</b>
1110.52 Purchased/Contracted Services	
1110.52.1200 Professional Services	
Minutes Web Hosting	1,106.00
<b>Total 1110.52.1200 Professional Services</b>	<b>1,106.00</b>
<b>Total 1110.52 Purchased/Contracted Services</b>	<b>1,106.00</b>
<b>Total 1110 Legislative</b>	<b>1,536.58</b>

# City of Berkeley Lake

## Income & Expense

April 2025

	TOTAL
1300 Executive	
1310.51 Salaries & Benefits	
1310.51.1100 Mayor	416.67
1310.51.2200 FICA/Medicare	31.88
<b>Total 1310.51 Salaries &amp; Benefits</b>	<b>448.55</b>
1320.51 Salaries & Benefits	
1320.51.1100 Management	14,236.26
1320.51.2200 FICA/Medicare	1,146.45
1320.51.2400 401a Contributions	2,847.24
1320.51.2900 Other Benefits	
BYO Benefits	750.00
PTO Accrual	849.22
<b>Total 1320.51.2900 Other Benefits</b>	<b>1,599.22</b>
<b>Total 1320.51 Salaries &amp; Benefits</b>	<b>19,829.17</b>
<b>Total 1300 Executive</b>	<b>20,277.72</b>
1400 Elections	
1400.52 Purchased/Contracted Services	
1400.52.3400 Printing & Binding	223.65
1400.52.3700 Education/Training	750.00
<b>Total 1400.52 Purchased/Contracted Services</b>	<b>973.65</b>
<b>Total 1400 Elections</b>	<b>973.65</b>
1500 General Administration	
1500.52 Purchased/Contracted Services	
1500.52.1200 Professional Services	722.05
1500.52.2200 Copier Maintenance	659.00
1500.52.3200 Communications	
High Speed Data	220.06
Landlines	293.93
Mayor's Message	33.60
Mobile	40.44
Postage	146.00
<b>Total 1500.52.3200 Communications</b>	<b>734.03</b>
1500.52.3400 Printing & Binding	299.00
<b>Total 1500.52 Purchased/Contracted Services</b>	<b>2,414.08</b>
1500.53 Supplies	
1500.53.1100 Supplies - General	249.20
1500.53.1200 Utilities	
1500.53.1210 Water	51.50
1500.53.1230 Electricity	638.17

# City of Berkeley Lake

## Income & Expense

April 2025

	TOTAL
<b>Total 1500.53.1200 Utilities</b>	<b>689.67</b>
<b>Total 1500.53 Supplies</b>	<b>938.87</b>
1510 Financial Administration	
1510.51 Salaries & Benefits	
1510.51 1100 Treasurer	100.00
1510.51.2200 FICA/Medicare	7.65
<b>Total 1510.51 Salaries &amp; Benefits</b>	<b>107.65</b>
1510.52 Purchased/Contracted Services	
1510.52.1200 Accounting Hosting	235.00
1510.52.3600 Bank Fees	44.00
1510.52.3600 Bill Pay Services	6.50
<b>Total 1510.52 Purchased/Contracted Services</b>	<b>285.50</b>
<b>Total 1510 Financial Administration</b>	<b>393.15</b>
1530 Law	
1530.52 Purchased/Contracted Services	
1530.52.1200 City Attorney	927.50
<b>Total 1530.52 Purchased/Contracted Services</b>	<b>927.50</b>
<b>Total 1530 Law</b>	<b>927.50</b>
1535 Data Processing/MIS	
1535.52.1200 Professional Services	
Software Support	1,384.65
<b>Total 1535.52.1200 Professional Services</b>	<b>1,384.65</b>
<b>Total 1535 Data Processing/MIS</b>	<b>1,384.65</b>
1540 Human Resources	
1540.52 Purchased Services	
1540.52.1200 Professional Services	193.00
<b>Total 1540.52 Purchased Services</b>	<b>193.00</b>
<b>Total 1540 Human Resources</b>	<b>193.00</b>
1555.52.3100 Insurance	
Property & Liability	7,371.00
<b>Total 1555.52.3100 Insurance</b>	<b>7,371.00</b>
1565.52 Purchased/Contracted Services	
1565.52.2130 Custodial Services	204.75
1565.52.2200 Repairs and Maintenance	
Pest/Termite Control	374.00

# City of Berkeley Lake

## Income & Expense

April 2025

	TOTAL
<b>Total 1565.52.2200 Repairs and Maintenance</b>	<b>374.00</b>
<b>Total 1565.52 Purchased/Contracted Services</b>	<b>578.75</b>
1590.51 Salaries & Benefits	
1590.51.1100 Customer Service	4,568.96
1590.51.2200 FICA/Medicare	406.90
1590.51.2400 401a Contributions	913.80
1590.51.2900 Other Benefits	
BYO Benefits	750.00
PTO Accrual	-254.40
<b>Total 1590.51.2900 Other Benefits</b>	<b>495.60</b>
<b>Total 1590.51 Salaries &amp; Benefits</b>	<b>6,385.26</b>
<b>Total 1500 General Administration</b>	<b>20,586.26</b>
<b>Total 1 Gen Govt</b>	<b>43,374.21</b>
3 Public Safety	
3900.51 Salaries & Benefits	
3900.51.1100 City Marshal FT	4,435.20
3900.51.1100 City Marshal PT	4,069.75
3900.51.2000 Benefits	
3900.51.2200 FICA/Medicare	708.00
3900.51.2400 401a Contributions	887.04
3900.51.2900 Other Benefits	
BYO Benefits	750.00
PTO Accrual	252.00
<b>Total 3900.51.2900 Other Benefits</b>	<b>1,002.00</b>
<b>Total 3900.51.2000 Benefits</b>	<b>2,597.04</b>
<b>Total 3900.51 Salaries &amp; Benefits</b>	<b>11,101.99</b>
3900.52 3900.52 Purchased Services	
3900.52.2200 Vehicle Maintenance & Service	1,551.65
3900.52.3100 Vehicle Insurance	1,053.00
3900.52.3200 Communications	38.01
Mobile Communications	118.89
Postage	131.70
<b>Total 3900.52.3200 Communications</b>	<b>288.60</b>
<b>Total 3900.52 3900.52 Purchased Services</b>	<b>2,893.25</b>

# City of Berkeley Lake

## Income & Expense

April 2025

	TOTAL
3900.53 Supplies	
3900.53.1230 PS Electricity	85.16
3900.53.1270 Fuel	178.93
<b>Total 3900.53 Supplies</b>	<b>264.09</b>
<b>Total 3 Public Safety</b>	<b>14,259.33</b>
4 Public Works	
4200 Streets	
4200.52 Purchased Services	
4200.52.1200 Engineering Services	150.00
4200.52.2200 Maintenance - Right of Way	
RSM	102.85
<b>Total 4200.52.2200 Maintenance - Right of Way</b>	<b>102.85</b>
4200.52.2200 Tree Maintenance	65.00
<b>Total 4200.52 Purchased Services</b>	<b>317.85</b>
4260.53.1230 Street lights	4,402.68
<b>Total 4200 Streets</b>	<b>4,720.53</b>
4320 Storm Drainage	
4320.52 Purchased/Contracted Services	
4320.52.1200 Professional Services	231.58
4320.52.2200 Maintenance - Storm Drainage	
Inspections	3,655.00
Remedial Work	165.00
<b>Total 4320.52.2200 Maintenance - Storm Drainage</b>	<b>3,820.00</b>
<b>Total 4320.52 Purchased/Contracted Services</b>	<b>4,051.58</b>
<b>Total 4320 Storm Drainage</b>	<b>4,051.58</b>
<b>Total 4 Public Works</b>	<b>8,772.11</b>
6 Culture and Recreation	
6100.53.1100 Supplies - Rec	
Earth Day	1,302.93
<b>Total 6100.53.1100 Supplies - Rec</b>	<b>1,302.93</b>
6220.52.2200 Maint - Park	361.35
<b>Total 6 Culture and Recreation</b>	<b>1,664.28</b>
7 Housing and Development	
7200 Protective Inspection	
7200.52.1200 Professional Services	369.00
<b>Total 7200 Protective Inspection</b>	<b>369.00</b>

# City of Berkeley Lake

## Income & Expense

April 2025

	TOTAL
7400 Planning & Zoning	
7400.51 Salaries & Benefits	
7400.51.1100 PZ Comm Chair	100.00
7400.51.2200 FICA/Medicare	7.65
<b>Total 7400.51 Salaries &amp; Benefits</b>	<b>107.65</b>
7400.52 Purchased/Contracted Services	
7400.52.1200 Professional Services	1,411.25
<b>Total 7400.52 Purchased/Contracted Services</b>	<b>1,411.25</b>
<b>Total 7400 Planning &amp; Zoning</b>	<b>1,518.90</b>
<b>Total 7 Housing and Development</b>	<b>1,887.90</b>
SPLOST Expenses	
320.4200 Public Works - SPLOST	
320.4200.52.2200 SPLOST Maintenance - Streets	
2017 SPLOST Streets	1,317.50
<b>Total 320.4200.52.2200 SPLOST Maintenance - Streets</b>	<b>1,317.50</b>
<b>Total 320.4200 Public Works - SPLOST</b>	<b>1,317.50</b>
<b>Total SPLOST Expenses</b>	<b>1,317.50</b>
<b>Total Expenses</b>	<b>\$71,275.33</b>
NET OPERATING INCOME	<b>\$56,247.26</b>
NET INCOME	<b>\$56,247.26</b>

# City of Berkeley Lake

## Balance Sheet As of April 30, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
General Fund	
Fidelity CD @ 1% 12mos	546,626.51
LGIP 1.11.1110.03	3,916,954.51
OPS CKG - Fidelity Bank	31,968.98
OPS MM - Fidelity Bank	393,123.69
ARP Act Funds	0.00
LMIG Grant	55,242.13
Playground Renovation	9,000.00
<b>Total OPS MM - Fidelity Bank</b>	<b>457,365.82</b>
<b>Total General Fund</b>	<b>4,952,915.82</b>
SPLOST Fund	
2023 SPLOST MM - *7475	0.00
SPLOST 2023 - Admin Facilities	24,238.03
SPLOST 2023 - Parks	24,236.02
SPLOST 2023 - Public Safety	58,163.59
SPLOST 2023 - Roads	862,795.00
<b>Total 2023 SPLOST MM - *7475</b>	<b>969,432.64</b>
SPLOST 2014 MM - Fidelity Bank	0.00
SPLOST 2014 - Roads	0.00
SPLOST 2014 Admin Facilities	619.98
<b>Total SPLOST 2014 MM - Fidelity Bank</b>	<b>619.98</b>
SPLOST 2017 MM - Fidelity Bank	0.00
SPLOST 2017 - Roads	140,030.11
SPLOST 2017 Admin Facilities	325,816.05
SPLOST 2017 Public Safety	76,570.34
<b>Total SPLOST 2017 MM - Fidelity Bank</b>	<b>542,416.50</b>
SPLOST CKG - Ameris Bank	204.44
SPLOST CKG - Fidelity Bank	0.00
<b>Total SPLOST Fund</b>	<b>1,512,673.56</b>
Suspense 1.11.1000	0.00
<b>Total Bank Accounts</b>	<b>\$6,465,589.38</b>
Accounts Receivable	
Accounts Rec 1.11.1900.1	28,667.38
<b>Total Accounts Receivable</b>	<b>\$28,667.38</b>

# City of Berkeley Lake

## Balance Sheet As of April 30, 2025

	TOTAL
Other Current Assets	
1.11.27 Grant Receivable	0.00
Accounts Rec - SPLOST 1.11.2000	80,461.77
AccountsRec-OtherTax1.11.1900.2	0.00
Franchise Tax Rec 1.11.1550	48,000.00
Interest Receivable 1.11.1400	0.00
Prepaid Expense 1.11.3600	0.00
Prepaid items 1.11.3800	4,212.00
Taxes Receivable 1.11.1600	
Taxes Rec 2015 1.11.1600.15	0.00
Taxes Rec 2016 1.11.1600.16	0.00
Taxes Rec 2017 1.11.1600.17	382.03
Taxes Rec 2018 1.11.1600.18	563.95
Taxes Rec 2019 1.11.1600.19	689.29
Taxes Rec 2020 1.11.1600.20	605.32
Taxes Rec 2021 1.11.1600.21	674.93
Taxes Rec 2022 1.11.1600.22	2,210.98
Taxes Rec 2023 1.11.1600.23	3,036.73
Taxes Rec 2024 1.11.1600.24	7,254.21
<b>Total Taxes Receivable 1.11.1600</b>	<b>15,417.44</b>
Undeposited Funds 1.11.1114	0.00
<b>Total Other Current Assets</b>	<b>\$148,091.21</b>
<b>Total Current Assets</b>	<b>\$6,642,347.97</b>
Fixed Assets	
Building & Improvements 1.11.7400	1,770,036.08
Computer Equipment 1.11.6700	48,172.61
Furniture & Fixtures 8.11.7700	71,493.47
Land 8.11.7100	9,392,320.74
Machinery & Equipment 1.11.6500	173,026.24
<b>Total Fixed Assets</b>	<b>\$11,455,049.14</b>
Other Assets	
Accum amort - bond cost	0.00
Amt avail 4 debt svc 9.11.9100	0.00
Bond issuance cost	0.00
Loan Receivable - Facilities	0.00
Loan Receivable - Paving	0.00
To be prov 4 debt 1.11.7500	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$18,097,397.11</b>

# City of Berkeley Lake

## Balance Sheet As of April 30, 2025

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable 1.12.1100	4,407.37
Operating AP	0.00
SPL2005 Admin Facil- City H-AP*	0.00
SPLOST account - Suntrust-AP*	0.00
<b>Total Accounts Payable</b>	<b>\$4,407.37</b>
Credit Cards	
Anderson Credit Card (8186)	26.59
BOZEMAN, MARTY (0241)	0.00
Hiller Credit Card (8402)	65.00
Hunter Credit Card (0891)	1,925.46
Threadgill Credit Card (3322)	486.00
Wilhite Credit Card (1132)	0.00
<b>Total Credit Cards</b>	<b>\$2,503.05</b>
Other Current Liabilities	
*Sales Tax Payable	0.00
1.12.28 Bonds payable - current	0.00
Accounts Payable Accruals-L*	0.00
Accounts payable-L 1.12.1100.2	0.00
Accrued Expenses 1.12.1150	0.00
Accrued Interest Payable	0.00
Accrued Salaries 1.12.1200	0.00
Accrued SPLOST Expenses 2.12.1250	0.00
Deferred revenue 1.12.2500	18,538.64
Direct Deposit Payable	-0.01
MyGov	-52.00
Payroll Liabilities	0.00
GMA 401(a) Contribution	0.00
GMA 401(a) Match	0.00
GMA 457(b)	0.00
HRA	66.10
Post-tax Roth 457(b)	0.00

# City of Berkeley Lake

## Balance Sheet As of April 30, 2025

	TOTAL
<b>Total Payroll Liabilities</b>	<b>66.10</b>
PR Tax Payable - Fed 1.12.1300	0.00
PR Tax Payable - State 1.12.1310	0.00
PTO Accrual	12,586.06
Regulatory Fees Payable	25,449.29
Retainage Payable	0.00
Retainage Payable HEH	0.00
Retainage Payable MVP	0.00
<b>Total Retainage Payable</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$56,588.08</b>
<b>Total Current Liabilities</b>	<b>\$63,498.50</b>
Long-Term Liabilities	
Gen Oblig Bond Payable1.12.3000	
GOB Payable - 1996 1.12.3000.1	0.00
<b>Total Gen Oblig Bond Payable1.12.3000</b>	<b>0.00</b>
GOB Payable - 2009 1.12.3000.2	0.00
GOB Payable - 2011 1.12.3000.3	0.00
GOB Payable - 2012 1 12.3000.4	0.00
SPLOST Loan Payable - Paving	0.00
SPLOST Loan Payable Facilities	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$63,498.50</b>
Equity	
Fund Bal Unrsvd 1.13.4220	4,897,673.69
Investmt in fixedassets 1.13.4K	11,327,229.85
Opening Bal Equity	0.00
Reserve for prepaids 1.13.4125	4,212.00
Reserved for Debt Service	0.00
Restricted for Debt Svc 1.13.4105	0.00
Restricted4CapitalProj 1.13.4155	1,567,915.69
Retained Earnings 1.13.3000	-28,003.51
Net Income	264,870.89
<b>Total Equity</b>	<b>\$18,033,898.61</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$18,097,397.11</b>



# New Proposal

A PROPOSAL FOR

## City of Berkeley Lake

Leigh Threadgill  
leigh.threadgill@berkeleylake.com  
(770) 368-9484

4040 South Berkeley Lake Road Northwest  
Berkeley Lake, GA 30096

PREPARED BY INTERACTIVE AUTOMATION



**Interactive Automation Inc.**  
www.interactiveautomation.com  
(770) 455-4578

5593 Peachtree road  
Chamblee, GA 30341  
LVU405292

# About Us

Founded in 2001, Interactive Automation designs and installs electronic systems for homes and businesses of all kinds and sizes. So what sets us apart from the competition? Simply put, our systems are **functional** and **reliable**.

We are better because ...

- Our company finishes our projects strong;
- Our company's founder has over 18 years of experience in software development, architecture, and project management;
- Our professionally managed projects are thoroughly planned and expertly executed;
- Our systems are designed for automation – not just remote control;
- Our employees enjoy the same products in their homes that we install for our customers;
- Our projects are guaranteed with a one-year warranty that covers everything we do; and
- Our products and software are of the highest quality.

Interactive Automation has the right knowledge, experience and reputation. Our people are licensed, insured and completely certified. ***We focus on making the complex simple.*** Bottom line, we are **passionate** about delivering quality electronic systems to our customers.

# Project Description

City of Berkeley Lake — City Hall Council Chamber

We have designed a solution which will add video for presentation, recording, and live streaming online. Our plan provides a complete, working solution which is easy to operate.

## Goals

- Preserve existing audio functionality while adding video for presentation, recording and live streaming
- Preserve ease of use so that the system can be operated without complex knowledge or training
- Include controls for room audio volume, displays, cameras, and lighting

## Scope










- Presentation
  - Provide a document camera and HDMI input at the podium to allow presenters to display content
  - Provide a large display so the audience can view presenter content — the display will be mounted in the center of the room behind and above the council desk, and will lower into position for better viewing on demand
  - Provide five small displays so that council members can view presenter content — these displays will be mounted to the council desk between member positions
  - Provide a 10" touchscreen at the city administrator desk for system control — controls to include room volume, main display power and lift position, room lighting, cameras, and recording start/stop
- Streaming & Recording
  - Provide a high-definition PTZ camera to cover the council members — camera view to be controlled from the touchscreen — mounted on wall near the back of the room
  - Provide a high-definition PTZ camera to cover the presenter and audience — camera view to be controlled from the touchscreen — mounted on wall near the front of the room
  - Provide equipment to allow audio and video recording of both cameras and presenter content simultaneously
  - Provide equipment to allow both cameras and presenter content to be live-streamed online
- Cabling
  - Provided as necessary to complete a working system











## Notes

- Exposed cables will be necessary between the podium and council desk — we will wrap the cables for a clean appearance
- Online streaming is provided by others — e.g. YouTube
- An electrician (by others) may be required to install a power outlet at the large display
- Light carpentry (by others) may be required to mount the large display lift

# Areas & Items

## Council Room Presentation










Items		Qty
	<b>Sony XR-85X93L</b> BRAVIA XR 85 Class X93L Mini LED 4K HDR Google TV (2023)	x1
	<b>Nexus 21 L-77i</b> Ceiling Drop-Down TV Lift +	x1
	<b>Crestron CLW-SWEX-P-BRN-S</b> Cameo Wireless In-Wall Switch, 120V, Brown Smooth	x5
	<b>Crestron CLW-SLVU-P-BRN-S</b> Cameo In-Wall Remote Dimmer, 120V, Brown Smooth	x4
	<b>Crestron TS-1070-B-S</b> 10.1 in. Tabletop Touch Screen, Black Smooth	x1
	<b>Crestron MC4</b> 4Series Control System	x1
	<b>Dell Commercial DELL-P2225H</b> Dell 22 Monitor P2225H	x5
	<b>Vivo V001R</b> VIVO Premium Single 17 to 32 inch VESA Monitor and Touch Screen Desk Stand with Rotating Base, Freestanding Pneumatic Height Adjustable Arm, Black, STAND-	x5
	<b>Elmo 1380</b> TT-12G Interactive Document Camera	x1

Items	Qty
 <b>Chief PAC716</b> VC Camera shelf	x1
 <b>Crestron HD-DA8-4KZ-E</b> 1:8 HDMI Distribution Amplifier w/4K60 4:4:4 & HDR Support	x1
 <b>Straight Wire CH8050</b> ConX CHL	x8
 <b>Crestron HD-TXC-4KZ-101</b> DM Lite 4K60 4:4:4 Transmitter for HDMI, RS232, and IR Signal Extension over CATx Cable	x1
 <b>Crestron HD-RXC-4KZ-101</b> DM Lite 4K60 4:4:4 Receiver for HDMI, RS-232, and IR Signal Extension over CATx Cable	x1
 <b>Biamp / Community Loudspeakers</b> <b>AudiaFLEX IP-2</b> AudiaFLEX 2-channel mic/line input card	x1
 <b>ICE Cable Cat 6/White</b> 23awg, 4 Pr, Solid, 550mhz (w/spine), HDBaseT Certified	x0.25
 <b>Project Materials (1%)</b> Miscellaneous products / materials required for installation	x1
 <b>Labor Installation &amp; Setup, Hour</b>	
 <b>Labor Programming</b> Automation System and Remote Control Programming	

**Council Room Presentation Total : \$28,452.30**

# Council Room Streaming

Note: This portion of the project requires the presentation portion and cannot stand alone.

Items	Qty
 <b>Extron 60-1825-01</b> SMP 401	x1
 <b>Vaddio 999-30410-801</b> PrimeSHOT 10 w/HDMI EXT BLK INT	x2
 <b>Straight Wire CH8050</b> ConX CHL	x2
 <b>Crestron HD-TXC-4KZ-101</b> DM Lite 4K60 4:4:4 Transmitter for HDMI, RS232, and IR Signal Extension over CATx Cable	x3
 <b>Crestron HD-RXC-4KZ-101</b> DM Lite 4K60 4:4:4 Receiver for HDMI, RS-232, and IR Signal Extension over CATx Cable	x3
 <b>Biamp / Community Loudspeakers</b> AudiaFLEX 2-channel mic/line output card	x1
 <b>ICE Cable Cat 6/White</b> 23awg, 4 Pr, Solid, 550mhz (w/spine), HDBaseT Certified	x0.25
 <b>Project Materials (1%)</b> Miscellaneous products / materials required for installation	x1
 <b>Labor Installation &amp; Setup, Hour</b>	



**Labor   Programming**  
Automation System and Remote Control Programming

**Council Room Streaming Total : \$22,507.12**

# Project Management

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## Timetable

- System installation will require three days on site.
- Please be aware that equipment and other delays outside our control may affect the overall project schedule.

Items	Qty
<div>A circular diagram with four colored arrows forming a loop. The arrows are labeled: 'Evaluate' (green), 'Design' (red), 'Develop' (blue), and 'Deploy' (orange). In the center of the loop, the text 'Project Management' is written.</div> <div><b>IA Project Management &amp; Design Fee</b> Interactive Automation Project Management &amp; Design Fee</div>	x1

**Project Management Total : \$2,038.38**

# Financial Summary

You received **\$113.73** in discounts on this proposal.  
You received an additional discounts on parts.

Parts	\$43,597.80
Total Parts	\$43,597.80
Total Labor	\$9,400.00
Subtotal	\$52,997.80
<hr/>	
Proposal Total	\$52,997.80

# Payment Schedule

## PAYMENT SCHEDULE

Payment 1	<b>65% of Proposal Total • \$34,448.57</b>	Due Upon Proposal Acceptance
Payment 2	<b>Outstanding Proposal Balance • \$18,549.23</b>	Due Upon Job Completion

# Project Terms

This contract is made between Interactive Automation (hereinafter referred to as "IA") whose address is 5593 Peachtree Road, Atlanta, Georgia 30341 and you, our valued client.

## Service

Interactive Automation, Inc. (IA) will provide the equipment and personnel required to complete your project to the specifications and descriptions agreed upon in the proposal document.

The cost associated with any related work or materials, including, but not limited to electrical, drywall, painting, and casework, are not included unless specifically documented in the proposal.

IA will dispose of all boxes and packing at the your request, however, you accept a 15% restocking fee for any equipment exchanged or returned without complete, original manufacturer's shipping materials.

Proposals expire after thirty days without receipt of a deposit and signed proposal.

## Time

With respect to the completion of services, time is of the essence. If IA is delayed at any time in the progress of the work by change orders, fire, labor disputes, acts of God, or other causes beyond IA's control, the completion schedule for the work or affected parts of the work shall be extended by the same amount of time lost to the delay.

IA will contact you to discuss and choose a firm start date for system installation.

You agree to have all necessary work areas, furniture, equipment, and personnel ready for system installation to commence on the agreed start date. If the work area is not prepared or if you change the start date, you may be liable for payment of costs incurred by IA in connection with rescheduling.

We will verify that the specifications for your project location are consistent with the agreed upon system design. During the course of the project, you, your contractor or interior designer, or other person authorized by you may request changes and/or modifications ("change orders"). The impact to the schedule will be documented and agreed upon as part of the change order.

## Change Orders

You may order changes, additions, or modifications to the system without invalidating the contract. We will document all “change orders” with associated costs and schedule impact, and provide you with a copy for your signature. Change orders will become addenda to our agreement.

Interactive Automation, Inc. · 5593 Peachtree Road · Chamblee, GA 30341 · 770.455.4578

Any requests for partial or temporary installations will be honored where possible. Such requests will be considered change orders and may incur additional charges.

Persons authorized to sign change orders:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

## Standard Service Policy

IA’s standard warranty policy is one year on labor and integration, and the manufacturer’s warranty on all equipment and components.

If a component of an IA system should fail during normal use due to a fault in materials and/or workmanship, we will remove the component and adjust, repair, or replace it free of charge under the terms of the manufacturer’s warranty. After the first year, our normal hourly rate will apply for labor and expenses incurred when servicing manufacturer warranties.

This policy is offered exclusively to the original purchaser of the IA system is non-transferable.

Exclusions include:

- Damage to components caused by anything other than defects in materials or workmanship,
- Damage or defects caused by abnormal or unreasonable use,
- System modifications, repairs, or alterations by a person or party other than IA,
- Damage or defects resulting from improper installation, removal, or maintenance by a person or party other than IA,
- Damage or defects resulting from acts of nature, such as lightning strikes or floods,
- Damage or defects resulting from accidents, misuse, abuse, or neglect, and
- Programming changes beyond the one-year initial period.

There are no express warranties except as stated herein nor any implied warranties of merchantability or of fitness for a particular purpose which extend beyond the face herof.

You agree to allow IA a reasonable opportunity to repair or replace any goods or services pursuant to the above warranty prior to bringing any action to recover damages from IA. Any claim for damages by you shall not exceed the full price paid to IA under this agreement and all claims for incidental damages, consequential damages, punitive damages, and attorney's fees against IA are excluded and barred.

## Payment

At the acceptance of this proposal your payment or payments will be due according to the terms specified in the proposal. Adherences to these terms allow us to guarantee all component pricing included in your proposal for the duration of the project. IA reserves the right to substitute discontinued equipment with current models of equal or greater value and functionality and will provide this service unless otherwise notified in writing. Equipment will be ordered upon receipt of your deposit.

Your final payment of any unpaid balance is due when your final equipment has been delivered and installed, your system is operating, final programming, tuning, and training are complete, and punch list items are substantially complete. Once all parties to this agreement have reviewed the contracted work and recommend issuance of the substantial completion, the owner will assume possession and responsibility for the equipment. On this Date of Issuance, all warranty periods will commence.

Time is of the essence. Failure to make any scheduled payment when due will result in the delay of installation. We will not schedule any services if all scheduled payments are not current.

Date:

Date:

\_\_\_\_\_

Authorized Signature, Barry Newton

Owner of Interactive Automation Inc

\_\_\_\_\_

Signature of Customer,

\_\_\_\_\_

Print Name

Owner of Interactive Automation Inc.

\_\_\_\_\_

Print Name of Customer,

June 4, 2025

Honorable Mayor and Council  
City of Berkeley Lake  
4040 S Berkeley Lake Road  
Berkeley Lake, Georgia 30096

Re: 2025 CIPP Stormwater Project  
Our Reference No. 241290

Dear Mayor and Council Members:

We have reviewed the bids received at City Hall on May 13, 2025 at 2:00 PM local time for construction of the referenced project. Five bids were received, and one bid was deemed non-responsible. The following is a summary of the three (3) lowest responsive and responsible bids:

	<b><u>Bidder</u></b>	<b><u>Base Bid Amount</u></b>	<b><u>Alternate Bid Amount</u></b>
1.	CaJenn Construction & Rehab Services, Inc. 1902 Tucker Industrial Blvd Tucker, GA 30084	\$148,146.00	\$151,670.00
2.	Proshot Concrete, Inc. 4158 Musgrove Drive Florence, AL 35630	\$210,750.00	\$187,350.00
3.	Southern Premiere Contractors 146 Cheek Street Homer, GA 30547	\$233,000.00	\$226,500.00

A certified tabulation of the bid received is attached. A copy of the tabulation has been sent to the bidders for their information.

CaJenn Construction & Rehab Services, Inc. submitted a bid bond in the amount of 5% from a surety company listed on the U. S. Treasury Circular 570 (07/01/24).

Keck & Wood performed due diligence on CaJenn Construction and believes they are capable of satisfactorily completing the work included in this project.

Keck & Wood, Inc., therefore, recommends award to Cajenn Construction and Rehab Services, Inc. in the amount of \$299,816.00 for completion of the 2025 Paving Project.

*Merchants National Bonding, Inc.* is the surety company for the recommended bidder's bid bond and will likely be the surety company used for the payment and performance bonds on the project. In addition to being listed on the U.S. Treasury Department Circular 570, the surety is shown as being licensed in Georgia, having an Active/Compliance status, and with an underwriting limitation that is greater than the bond amount. Please note that in accordance with Georgia Law (OCGA 36-91-40 (a)(2)), the City must have an "officer of the government entity" to "approve as to form and as to the solvency of the surety" for the proposed surety company named above. We recommend that your

legal counsel be contacted to handle or suggest the procedures necessary to comply with this Georgia law. We can provide additional information on this issue if needed.

If there are any questions, please contact our office.

Very truly yours,  
KECK & WOOD, INC.



Adam Shelton, P.E.

Enclosure

**BID TABULATION**  
**2025 CIPP STORMWATER PROJECT**  
**CITY OF BERKELEY LAKE, GEORGIA**

RECEIVED BY: CITY OF BERKELEY LAKE, GEORGIA  
 AT BERKELEY LAKE CITY HALL  
 2:00 P.M., LOCAL TIME, MAY 13, 2025

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4	
				Cajenn Construction & Rehab Services, Inc		Proshot Concrete, Inc		Southern Premier Contractors		Gulf Coast Underground, LLC	
				1902 Tucker Industrial Road Tucker, GA 30084		4158 Musgrove Drive Florence, AL 35630		146 Cheek Street Homer, GA 30547		5655 Middle Road Theodore, AL 36582	
ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID											
1	TRAFFIC CONTROL	1	LS	\$594.00	\$594.00	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$1,000.00	\$1,000.00
2	MOBILIZATION	1	LS	\$4,454.00	\$4,454.00	\$5,000.00	\$5,000.00	\$25,000.00	\$25,000.00	\$50,000.00	\$50,000.00
3	18" CIPP, INCLUDING CLEANING	750	LF	\$174.00	\$130,500.00	\$255.00	\$191,250.00	\$250.00	\$187,500.00	\$358.00	\$268,500.00
4	MODIFY STRUCTURE #147, INSTALL PEDESTA	1	LS	\$10,098.00	\$10,098.00	\$7,000.00	\$7,000.00	\$3,000.00	\$3,000.00	\$10,000.00	\$10,000.00
5	LANDSCAPING ALLOWANCE	1	LS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
BASE BID TOTAL					\$148,146.00		\$210,750.00		\$233,000.00		\$332,000.00
ALTERNATE A											
A1	18" CIPP, INCLUDING CLEANING	365	LF	\$174.00	\$63,510.00	\$250.00	\$91,250.00	\$250.00	\$91,250.00	\$358.50	\$130,852.50
A2	24" CIPP, INCLUDING CLEANING	100	LF	\$258.00	\$25,800.00	\$305.00	\$30,500.00	\$385.00	\$38,500.00	\$858.00	\$85,800.00
A3	30" CIPP, INCLUDING CLEANING	110	LF	\$326.00	\$35,860.00	\$310.00	\$34,100.00	\$425.00	\$46,750.00	\$861.50	\$94,765.00
A4	48" CIPP, INCLUDING CLEANING	50	EA	\$480.00	\$24,000.00	\$580.00	\$29,000.00	\$950.00	\$47,500.00	\$1,330.00	\$66,500.00
A5	LANDSCAPING ALLOWANCE	1	LS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
ALTERNATE A TOTAL					\$151,670.00		\$187,350.00		\$226,500.00		\$380,417.50
TOTAL BID AMOUNT					\$299,816.00		\$398,100.00		\$459,500.00		\$712,417.50
BID BOND					5%		5%		5%		5%
NOTE REFERENCE					(1)(2)		(1)(2)		(1)(2)		(1)(2)
LICENSE NUMBER					UC301726		UC301715		UC302117		UC302410


**NOTES:**

\* DENOTES CORRECTED VALUE

- (1) SURETY COMPANY LISTED ON U. S. TREASURY CIRCULAR 570 (7/1/24).  
 (2) BIDDER ACKNOWLEDGED RECEIPT OF ADDENDUM NO. 1-3

BIDS DEEMED NON-RESPONSIBLE WERE NOT INCLUDED IN THIS TABULATION.

THIS IS TO CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF BIDS RECEIVED AT THE TIME AND PLACE STATED ABOVE. BIDS WERE SEALED WHEN RECEIVED AND OPENED AND READ ALOUD IN THE PRESENCE OF THE OWNER'S REPRESENTATIVE.

  
 KECK & WOOD, INC. 5/20/25  
 DATE

ORDINANCE NO. 25-258

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF  
BERKELEY LAKE TO AMEND CHAPTER 78, "ZONING," SECTION 78-111,  
WALLS AND FENCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR THE  
REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE  
DATE; AND FOR OTHER PURPOSES.**

SECTION 1:

IT IS HEREBY ORDAINED, by the governing authority of the City of Berkeley Lake that Chapter 78 of the Code of Ordinances, entitled "Zoning" shall be amended as follows:

Sec. 78-111. – Walls and fences.

The setback requirements of this chapter shall not prohibit any necessary retaining wall nor prohibit any wall or fence subject to the following requirements:

- (1) In a residential district, no wall or fences shall exceed eight feet in height within a side or rear yard, or four feet within a front yard and no chain-link fence is permitted in a front yard.
- (2) In a nonresidential district, fencing shall be allowed in the side and rear yard provided it does not exceed eight feet in height. Fencing not exceeding eight feet in height shall be allowed in the front yard in industrial zoning districts subject to the following:
  - a. All front yard fences shall be set back a minimum of five feet from the property lines and planted with a landscape strip consisting of one tree and eight shrubs for each 50 linear feet of strip length. The remaining ground area shall be sodded, seeded or hydroseeded with grass and/or planted with groundcover species and/or provided with other landscaping material, or any combination thereof.
  - b. Chain-link fencing is prohibited in front yard.
- (3) Barbed wire is only permitted on top of fences in the rear yard in industrial districts, a minimum of six feet above the natural grade.
- (4) Walls and fences must be constructed of bricks, masonry, stone, metal, wood, rigid plastic, composite or fiberglass, or other weather and decay-resistant materials designed for permanent outdoor use. Wood fences must be constructed of cedar, redwood, pressure-treated pine or other decay-resistant wood. Fences must not be constructed from razor wire, filter fabric, plastic sheeting, plywood, or materials originally intended for other purposes.
- (5) Fences must be installed so that posts and lateral supports are not on the side of the fence facing an adjacent property or public right-of-way, unless exposed on both sides.

Concrete block shall have decorative treatment applied to any side facing adjacent property or public right-of-way.

- (6) Temporary fences constructed of light-duty wire or plastic mesh are permitted in residential districts for residential garden uses.
- (7) The provisions of this section shall not apply to barriers erected for erosion control, tree protection, safety or security during construction or land disturbance activities.

SECTION 2:

Should any article, section, subsection, paragraph, clause, phrase or provision of this ordinance be adjudged invalid or held unconstitutional, such decision shall not affect or invalidate the remaining portions of this ordinance.

SECTION 3:

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4:

This ordinance shall be effective upon its adoption.

Passed and adopted by the Mayor and Council on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
LOIS D. SALTER  
Mayor

ATTEST:

\_\_\_\_\_  
LEIGH THREADGILL  
City Clerk

P&Z Consideration: June 10, 2025

1<sup>st</sup> Reading: June 19, 2025

2<sup>nd</sup> Reading/Adoption: