

**CITY OF BERKELEY LAKE
COUNCIL MEETING & PUBLIC HEARING
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
FULL MINUTES
APRIL 16, 2020**

ATTENDANCE

Mayor: Lois Salter

Council Members: Rodney Hammond, Chip McDaniel, Bob Smith, Rebecca Spitler

City Officials: Tom Rozier - City Administrator, Leigh Threadgill - Deputy City Administrator,
Constance Hughes – Deputy City Clerk, Richard Carothers – City Attorney

Members of the Public: 0

Members of the Press: 0

WORK SESSION

The mayor and council reviewed the meeting agenda and materials with staff.

CALL TO ORDER

Salter called the meeting to order at 8:02 PM via conference call. A quorum of council members was in attendance.

Salter: Our meeting is being held tonight by public conference call due to COVID-19 virus social distancing requirements. The council members and I are participating in the call with video capabilities in case anyone wonders how I am interpreting their voting tonight. In order to ensure that members of the public have access to this meeting, an advertisement was placed in the newspaper of record for Gwinnett County; a notice was placed at the front door of city hall; and a link was placed on the city website regarding the meeting. All of which included instructions for dialing into the meeting via telephone. For any members of the public in attendance, please dial star-six to mute your line to prevent ambient noise if you are not speaking as part of the meeting. To un-mute your line to speak, press star-six again. This is a new process for our council meetings, so please bear with us as we learn to use this system for this purpose.

AGENDA

Salter solicited motions regarding the agenda.

McDaniel made a motion to accept the agenda as submitted. Spitler seconded the motion. All council members were in favor and the motion passed.

PUBLIC HEARING

- a) O-20-233 Budget Amendment for 2019

Salter solicited comments from the public regarding the proposed budget amendment. There were no comments.

CONSENT AGENDA

Salter noted the following as items on the consent agenda and solicited a motion:

- a) Minutes of March 28, 2020 Council Meeting

Hammond made a motion to approve all items on the consent agenda. McDaniel seconded the motion. All were in favor and the motion passed.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

- a) **Public Works: 2019 Sign Replacement Project – Change Order 1**

Threadgill: The change order you have before you, if approved, will reduce the original September 19, 2019 Highway Services, Inc. signage replacement contract price of \$40,756.92 by \$4,773.82 for a final cost of \$35,983.10. The most significant cost-savings was realized by reusing sign posts that were still in good condition. Staff recommends approval of the change order.

McDaniel made a motion to approve the change order to reduce the value of the sign replacement contract with Highway Services, Inc. in the amount of \$4,773.82 for a total contract price of \$35,983.10 and to authorize the mayor to execute the change order. Hammond seconded the motion. All were in favor and the motion passed.

PUBLIC COMMENTS

There were no comments.

ADJOURNMENT

There being no further business to discuss, McDaniel moved to adjourn. Smith seconded the motion. All were in favor and the motion passed.

Salter adjourned the meeting at 8:07 PM.

Submitted by:



Tom Rozier
City Clerk

