



**SPECIAL CALLED COUNCIL MEETING
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
FULL MINUTES
APRIL 10, 2025**

ATTENDANCE

Mayor: Lois Salter

Council Members: Barbara Geier, Rodney Hammond, Scott Lee and Chip McDaniel

City Officials: Leigh Threadgill - City Administrator, Dick Carothers – City Attorney

Members of the Public: 2

Members of the Press: 0

CALL TO ORDER

Salter called the meeting to order at 8:02 PM and noted there was a quorum of council members in attendance, though Rebecca Spitler was absent.

AGENDA

Salter solicited a motion regarding the agenda.

Geier made a motion to accept the agenda as submitted. Hammond seconded the motion. All council members were in favor and the motion passed.

PUBLIC HEARING

a) O-25-256 – 2024 Budget Amendment

Salter solicited comments regarding the 2024 Budget Amendment.

There were no comments.

CONSENT AGENDA

Salter noted the following as items on the consent agenda and solicited a motion:

- a) Minutes of March 20, 2025, Council Meeting
- b) Minutes March 20, 2025, Council Work Session
- c) Financial Statements of February 2025 – Unaudited

Lee made a motion to approve all items on the consent agenda. McDaniel seconded the motion. All were in favor and the motion passed.

OLD BUSINESS

a) O-25-256 – 2024 Budget Amendment

Threadgill: O-25-256 is a housekeeping measure to identify a final status of expenses and revenues for 2024. I am requesting that council place the item on second read and adopt the amended budget.

McDaniel made a motion to place O-25-256, an ordinance to amend the budget for the year 2024, to repeal conflicting ordinances, to provide for an effective date and for other purposes, on second read and to adopt the amended budget. Hammond seconded the motion. All were in favor and the motion passed.

b) O-25-257 – Amendment to Chapter 70, Utility Accommodation

Threadgill: The city subscribes to the Telecommunications & Right of Way Management Service provided by the Georgia Municipal Association. As part of that service, the city receives recommendations on updates to applicable ordinances. In late January, a model ordinance was recommended to strengthen cities' standards relative to utility work within the right-of-way. The amendment is up for second read consideration and adoption.

Lee made a motion to place O-25-257, an ordinance to amend Chapter 70, Article II, Utility Accommodation, to repeal conflicting ordinances, to provide for an effective date and for other purposes, on second read and to adopt the amendment. McDaniel seconded the motion. All council members were in favor and the motion passed.

NEW BUSINESS

a) 2025 Paving Project: Engineer's Recommendation of Contract Award

Threadgill: The 2025 Paving Project consists of milling, patching and resurfacing approximately 4,200 linear feet of asphalt pavement in the Berkeley Commons and Berkeley Field subdivisions as well as the application of high-density mineral bond, a pavement preservation technique, to 3,650 linear feet of asphalt pavement in the River Mansions subdivision. The project was put out to bid in accordance with state law. Bids were opened on April 3, 2025. The City Engineer recommends awarding the bid to Garrett Paving Company, Inc. in the amount of \$331,092.99. He further recommends approval of a contingency in the amount of 10% of the project cost for a total of \$364,202.29. The project is anticipated to be funded by SPLOST and LMIG.

Geier made a motion to authorize the Mayor to enter into a contract for the 2025 Paving Project with Garrett Paving Company, Inc. in the amount of \$331,092.99 subject to approval as to form by the City Attorney and to further authorize a contingency in the amount of

\$33,109.30. Lee seconded the motion. All council members were in favor and the motion passed.

b) 2025 Estimated Rollback Rate Certification

Threadgill: House Bill 581 requires levying authorities to certify an estimated rollback rate to be included in annual notices of assessment. Staff and the Finance Committee met on April 4, 2025, to determine a recommended estimated rollback rate for council's approval and certification. It was decided to set the estimated rollback rate at the 2024 millage rate, 1.254 mils.

Hammond made a motion to set the 2025 estimated rollback rate at 1.254 mils. Geier seconded the motion. All council members were in favor and the motion passed.

PUBLIC COMMENTS

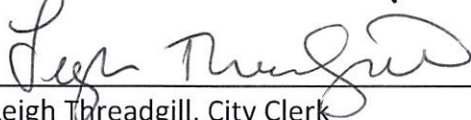
There were no public comments.

ADJOURNMENT

There being no further business to discuss, McDaniel moved to adjourn. Lee seconded the motion. All were in favor and the motion passed.

Salter adjourned the meeting at 8:08 PM.

Submitted by:



Leigh Threadgill, City Clerk

