

**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION MEETING
FINAL MINUTES
September 10, 2019
7:15 PM**

Those in attendance at the meeting were as follows:

Commission Members: Dan Huntington
 Rand Kirkus
 Robin Sansone

Deputy City Administrator: Pat Chapman

Citizens Present: 1

I. CALL TO ORDER:

Chairman Huntington called the meeting to order at 7:40 PM at 4040 South Berkeley Lake Road. A quorum was present. Deputy City Administrator Pat Chapman and one member of the public were also present.

II. APPROVAL OF OR CHANGES TO THE AGENDA

Huntington asked if there were any changes to the printed agenda. There were none. Sansone moved to approve the agenda. Kirkus seconded. All voted in favor.

III. MINUTES

a) Minutes of June 11, 2018

Sansone moved to approve the June 11 minutes. Huntington seconded and all voted to approve the minutes.

b) Minutes of August 13, 2019

As only Kirkus was present at the August 13 meeting, action on the minutes was deferred to the next regular meeting.

IV. ELECTION OF OFFICERS

Sansone move to defer this item to the next meeting. Kirkus seconded and all voted in favor.

V. OLD BUSINESS

1. PZV 19-02, 266 Lakeshore Drive, Applicant/Owner Jeff Glynn, requests relief from Section 78-197 (6) of the Zoning Ordinance to reduce the building setback from the shoreline of Lake Berkeley in the R-100 District from 40 feet to 25 feet to expand a non-conforming structure.

Kelly Glynn was present to represent applicant Jeff Glynn and answer questions from the Commission.

Following discussion, Sansone moved to approve the variance as requested. Kirkus seconded and all voted in favor.

VI. NEW BUSINESS

None.

VII. CITIZEN COMMENTS:

None

VIII. DISCUSSION:

IX. ADJOURNMENT

There being no further business, Kirkus move to adjourn. Sansone seconded. All voted in favor and Huntington adjourned the meeting at 8:18 PM.

Respectfully submitted,



Pat Chapman
Deputy City Administrator