

**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION MEETING
FINAL MINUTES
September 8, 2020
7:15 PM**

Those in attendance at the meeting were as follows:

Commission Members: Pekka Ignatius
 George Kaffezakis
 Rand Kirkus
 Robin Sansone

Deputy City Administrator: Leigh Threadgill

Citizens Present: 3

I. CALL TO ORDER:

Vice-Chairman Ignatius called the meeting to order at 7:20 PM at 4040 South Berkeley Lake Road. A quorum was present. Deputy City Administrator Leigh Threadgill and three members of the public were also present.

Ignatius: Our meeting is being held tonight by public conference call due to COVID-19 virus social distancing requirements. The Planning & Zoning Commission members are participating in the call with video capabilities in case anyone wonders how I am interpreting their voting tonight. In order to ensure that members of the public have access to this meeting, an advertisement was placed in the newspaper of record for Gwinnett County; a notice was placed at the front door of city hall; and a link was placed on the city website regarding the meeting. All of which included instructions for dialing into the meeting via telephone. For any members of the public in attendance, please dial star-six to mute your line to prevent ambient noise if you are not speaking as part of the meeting. To un-mute your line to speak, press star-six again.

II. APPROVAL OF OR CHANGES TO THE AGENDA

Ignatius asked if there were any changes to the printed agenda. There were none.

III. MINUTES

- a) Minutes of July 14, 2020

Sansone moved to approve the minutes of the July 14 meeting, Kaffezakis seconded and all voted to approve the minutes.

IV. OLD BUSINESS

There was none.

V. NEW BUSINESS

1. PZV 20-02, 156 Bayway Circle, Applicant/Owner Condestra Development, LLC, requests relief from Section 78-197(5) of the Zoning Ordinance to reduce the side building setback from 12.5 feet to 11 feet to rebuild a non-conforming structure.

Kathy Sanders was present to provide a summary of the application and answer questions from the commission. Kathy introduced Kieffer Phillips and his wife Patricia Brown who are the builders on the project.

Following discussion, Kaffezakis moved to approve the variance as requested. Sansone seconded and all voted in favor.

VI. CITIZEN COMMENTS:

None

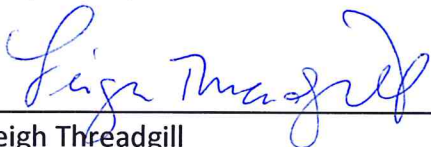
VII. DISCUSSION:

There was no other discussion.

VIII. ADJOURNMENT

There being no further business, Kirkus moved to adjourn. Kaffezakis seconded. All voted in favor and Ignatius adjourned the meeting at 7:37 PM.

Respectfully submitted,



Leigh Threadgill
Deputy City Administrator