

**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION MEETING
FINAL MINUTES
November 10, 2020
7:15 PM**

Those in attendance at the meeting were as follows:

Commission Members: Dan Huntington
 Pekka Ignatius
 Rand Kirkus
 Robin Sansone

Deputy City Administrator: Leigh Threadgill

Citizens Present: 1

I. CALL TO ORDER

Chairman Huntington called the meeting to order at 7:15 PM. A quorum was present. Deputy City Administrator Leigh Threadgill and one member of the public were also present.

Huntington: *Our meeting is being held tonight by public conference call due to COVID-19 virus social distancing requirements. The Planning & Zoning Commission members are participating in the call with video capabilities in case anyone wonders how I am interpreting their voting tonight. In order to ensure that members of the public have access to this meeting, an advertisement was placed in the newspaper of record for Gwinnett County; a notice was placed at the front door of city hall; and a link was placed on the city website regarding the meeting. All of which included instructions for dialing into the meeting via telephone. For any members of the public in attendance, please dial star-six to mute your line to prevent ambient noise if you are not speaking as part of the meeting. To un-mute your line to speak, press star-six again.*

II. APPROVAL OF OR CHANGES TO THE AGENDA

Huntington asked if there were any changes to the printed agenda. There were none. **Kirkus moved to approve the agenda. Ignatius seconded. All were in favor.**

III. MINUTES

- a) Minutes of September 8, 2020

Kirkus moved to approve the minutes of the September 8 meeting. Ignatius seconded the motion, and all voted to approve the minutes.

IV. OLD BUSINESS

There was none.

V. NEW BUSINESS

1. PZV 20-04, 3775 North Berkeley Lake Road, Applicant/Owner Michael Johnson requests relief from Section 78-89(g)(2) of the Zoning Ordinance to reduce the side building setback as projected into the lake from 12.5 feet to 0 feet to rebuild a boathouse.

Michael Johnson, owner of 3775 North Berkeley Lake Road, was present to provide a summary of the application and answer questions from the commission.

Following discussion, Ignatius moved to approve the variance as requested. Sansone seconded the motion and all voted in favor.

2. AV 20-03, 82 Lakeshore Drive, Applicant/Owner Michael Martin requests relief per Section 78-367(a)(2) to expand a non-conforming structure where the expansion does not increase the degree of non-conformity.

Huntington reported that the administrative variance to allow a portion of the rear deck to be replaced by a 2-story, 105-square-foot footprint (210-square-foot heated space) addition was approved because the addition complies with all setback requirements and the non-conforming aspects of the house have not been increased.

3. AV 20-05, 66 Lakeshore Drive, Applicants/Owner Scott and Kay Lee request relief per Section 78-367(a)(2) to expand a non-conforming structure where the expansion does not increase the degree of non-conformity.

Huntington reported that the administrative variance to allow a 169-square-foot sunroom enclosure of a portion of the rear deck was approved because the sunroom complies with all setback requirements and the non-conforming aspects of the house have not been increased.

VI. CITIZEN COMMENTS

None


VII. DISCUSSION

There was no other discussion.

VIII. ADJOURNMENT

There being no further business, Kirkus moved to adjourn. Ignatius seconded. All voted in favor and Huntington adjourned the meeting at 7:44 PM.

Respectfully submitted,



Leigh Threadgill
Deputy City Administrator

Final Minutes

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