

**CITY OF BERKELEY LAKE
4040 SOUTH BERKELEY LAKE ROAD
BERKELEY LAKE, GEORGIA 30096
PLANNING & ZONING COMMISSION MEETING
FINAL MINUTES
December 8, 2020
7:15 PM**

Those in attendance at the meeting were as follows:

Commission Members: Dan Huntington
 Pekka Ignatius
 George Kaffezakis
 Rand Kirkus
 Robin Sansone

Deputy City Administrator: Leigh Threadgill

Citizens Present: 2

I. CALL TO ORDER:

Chairman Huntington called the meeting to order at 7:17 PM. A quorum was present. Deputy City Administrator Leigh Threadgill and two members of the public were also present.

Huntington: *Our meeting is being held tonight by public conference call due to COVID-19 virus social distancing requirements. The Planning & Zoning Commission members are participating in the call with video capabilities in case anyone wonders how I am interpreting their voting tonight. In order to ensure that members of the public have access to this meeting, an advertisement was placed in the newspaper of record for Gwinnett County; a notice was placed at the front door of city hall; and a link was placed on the city website regarding the meeting. All of which included instructions for dialing into the meeting via telephone. For any members of the public in attendance, please dial star-six to mute your line to prevent ambient noise if you are not speaking as part of the meeting. To un-mute your line to speak, press star-six again.*

II. APPROVAL OF OR CHANGES TO THE AGENDA

Huntington asked if there were any changes to the printed agenda. There were none. **Kirkus moved to approve the agenda. Sansone seconded. All were in favor.**

III. MINUTES

- a) Minutes of November 10, 2020

Ignatius moved to approve the minutes of the November 10th meeting, Kirkus seconded and all voted to approve the minutes.

IV. OLD BUSINESS

There was none.

V. NEW BUSINESS

1. PZV 20-06, 4835 Berkeley Walk Point, Applicant/Owner John Kokoska requests relief from Section 78-89(d)(1) of the Zoning Ordinance to reduce the rear building setback for an accessory structure from 20 feet to 2 feet.

Huntington made a motion to continue the application to next month because there were technical difficulties with dialing into the meeting. Kaffezakis seconded the motion. All were in favor and the motion passed.

VI. CITIZEN COMMENTS:

Alan Lankford, 4855 Berkeley Walk Point, said that he did dial in in advance of the meeting and there was trouble accessing the meeting by phone.

VII. DISCUSSION:

There was no other discussion.

VIII. ADJOURNMENT

There being no further business, Kaffezakis moved to adjourn. Ignatius seconded. All voted in favor and Huntington adjourned the meeting at 7:47 PM.

Respectfully submitted,



Leigh Threadgill
Deputy City Administrator